



Subject:	Publication of Penalty Charge Notices (PCN) statistics
Date:	7 March 2017
Reporting Officer:	Nigel Grimshaw, Director City & Neighbourhood Services Department
Contact Officer:	Damian Connolly, Environmental Health Manager

Is this report restricted?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
Is the decision eligible for Call-in?	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

1.0	Purpose of Report or Summary of main Issues
1.1	To seek Committee's agreement to permit the Department for Infrastructure to routinely publish information on the number of Penalty Charge Notices (PCNs) issued by Council for breaches of parking conditions in its Off Street Car Parks. It is proposed that this information will be published on a quarterly basis for each town together with the information on the number of PCNs issued by the Department for on Street Parking and moving traffic offences.
2.0	Recommendations
2.1	The Committee is asked to agree: <ul style="list-style-type: none">▪ To the publication of information on numbers of PCNs by the Department for Infrastructure.▪ That this information, which will be provided to Members in advance, is restricted and not shared until the date of publication.
3.0	Main report
	<u>Key Issues</u>
3.1	All 11 Local Councils have been contacted by the Department for Infrastructure seeking permission to routinely publish information on the number of PCNs issued by Council for breaches of the parking conditions in its Off Street Car Parks. It is proposed that this

	<p>information will be published on a quarterly basis for each town together with the information on the number of PCNs issued by the Department for on street parking and for moving traffic offences.</p>
3.2	<p>The publication of this information as official statistics would allow Council to refer queries relating to numbers of PCNs issued to the statistics on the Department's website. This would reduce the numbers of FOI requests that the Council will have to respond to as information to be published may be exempt from the requirements of the Freedom of Information Act 2000.</p>
3.3	<p>The statistics will detail each quarter the number of PCNs issued for Off Street Car Parking on a month by month basis. The initial publication, which is scheduled for Thursday 30 March 2017, will detail the number of PCNs issued for Off Street Car Parking within the two calendar years January 2015–December 2015 and January 2016–December 2016 respectively but will clarify that those issued between 1 January 2015 and 31 March 2015 were issued by the Department prior to the transfer of the Off Street car parking function to councils.</p>
3.4	<p>After the initial publication, the statistics will be published at the end of each quarter.</p>
3.5	<p>It is proposed that the statistics will be shared with elected Members immediately prior to being published on the Department's website. Members are asked to agree that the statistics remain restricted until their publication so that there is a consistent release date.</p>
	<p><u>Financial & Resource Implications</u></p>
3.6	<p>None</p>
	<p><u>Equality or Good Relations Implications</u></p>
3.7	<p>None</p>
4.0	<p>Appendices – Documents Attached</p>
	<p>None</p>